

**CITY OF LAKESHIRE
BOARD OF ALDERMEN MEETING
DECEMBER 13, 2021**

The meeting of the Board of Aldermen was held on December 13, 2021 at City Hall. Mayor Seher was excused due to illness. Board President, Robert Bilzing, called the meeting to order at 7:00 p.m.as acting mayor.

Roll was then called and the following were present:

| | |
|-----------------|---------------------|
| Miguel Aveytia | Alderman - Ward I |
| Robert Bilzing | Alderman - Ward I |
| Shawn Cowan | Alderman - Ward II |
| Steve Zumwalt | Alderman - Ward II |
| Jessica Poschel | Alderman - Ward III |
| Melisa Husidic | Alderman - Ward III |

Six Aldermen were present constituting a quorum.

Also present at the meeting were:

| | | |
|----------------|-----------------------|--------|
| Tim Sullivan | Police Chief | |
| Helmut Starr | City Attorney | |
| Charles Funk | Treasurer | |
| Joe Lemberger | Building Commissioner | |
| Jim Yarborough | Public Works Director | Absent |
| Jill Feltmann | City Clerk | |

Alderman Bilzing made an introduction and nomination to appoint Melisa Husidic as Alderman Ward III to fill out the vacated term of Esther Rhodes. Alderman Zumwalt made a motion to approve Melisa Husidic to fill out the remaining term of Esther Rhodes as Alderman Ward III. The motion was seconded by Alderman Poschel. All approved and the motion carried. Melisa Husidic was sworn in by City Clerk, Jill Feltmann.

Alderman Bilzing made an Introduction and nomination of Maria Mazzolla as Assistant City Clerk. It was discussed that she would be paid a rate of \$25.00 per hour while training until it is determined that she is ready to take over the position of City Clerk. At that time, Jill Feltmann will be paid the rate of \$25.00 per hour for any additional training needed and Maria Mazzolla would assume the City Clerk salary. A motion was made by Alderman Cowan to appoint Maria Mazzolla as assistant City Clerk and was seconded by Alderman Zumwalt. All approved and the motion carried. Maria Mazzolla was sworn in as Assistant City Clerk by City Clerk, Jill Feltmann

City Clerk's Report as posted on the bulletin board: A motion was made by Alderman Poschel to approve the minutes of the November 8, 2021 Board meeting as written. The motion was seconded by Alderman Aveytia. The motion carried.

Treasurer's Report: A motion was made by Alderman Cowan to accept the Treasurer's report for the month of November 2021 as written and checks #32904 through #32961 from the General

Account plus three EFTPS payroll payments and two capital improvement check #516. #517 and #518. The motion was seconded by Alderman Aveytia. The motion carried.

Building Commissioner's Report: Joe Lemberger stated that Mr. Edinburgh requested more time to have all of his properties re-inspected. He is co-operating with the city and is getting bids. A motion was made by Alderman Poschel to allow another 45 business day extension (from November 26, 2021 to January 10, 2022). Joe Lemberger stated that the property at 10086 Buffton Drive was inspected and failed on November 29, 2021. He was not given any information about a new tenant. The property owner let a tenant move in before the building passed re-inspection. Joe will get the new tenant information when he does the re-inspection. There was some discussion about the fact that Jim Yarbrough has never addressed the items in an email sent to him by Joe on November 9, 2021, nor has he responded back to Joe. Another item discussed was the fact that there is not enough room to park the city truck in front of Jim Yarbrough's home and it should be parked at City Hall instead. The motion was seconded by Alderman Cowan. The motion carried. A motion was made by Alderman Poschel to accept the Building Commissioner's report for the month of November 2021 as written. The motion was seconded by Alderman Zumwalt. The motion carried.

A motion was made by Alderman Poschel to approve a permit for Edmund Brekel at 9756 Antonia Drive for the addition of a 10' x 12' Tuff Shed in his backyard. The motion was seconded by Alderman Zumwalt. The motion carried.

Public Works Report: A motion was made by Alderman Aveytia to accept the Public Works report for the month of November 2021 as written. The motion was seconded by Alderman Cowan. The motion carried.

Police Chief's Report: A motion was made by Alderman Cowan to accept Chief Sullivan's report for the month of November 2021. The motion was seconded by Alderman Aveytia. The motion carried.

Court Clerk's Report: A motion was made by Alderman Zumwalt to accept the Court Clerk's report for the month of November 2021. The motion was seconded by Alderman Poschel. The motion carried.

City Attorney's Report: A motion was made by Alderman Poschel to accept and pay the city attorney's invoices including the additional amount for the Board of Adjustment meeting notice of decision for the month of November 2021. The motion was seconded by Alderman Cowan. The motion carried.

Prosecuting Attorney's Report: A motion was made by Alderman Zumwalt to accept and pay the prosecuting attorney's invoice for the month of November 2021. The motion was seconded by Alderman Cowan. The motion carried.

Old Business

A. 2022 Budget discussion. At this time, Treasurer Bud Funk is not able to present a balanced budget. We have 3.8 – 4.5 months reserve now. Since we still do not know how we can use the new ARPA funds. It is hard to say what our total income is, but he assumes we will

be able to use \$15,000 to \$30,000 of this money for general purposes. There is also a huge surplus of money in the Capital Account, which we may be able to borrow from with the intent to repay that account. The city may want to consider a tax increase by 2023 for real estate funds to be increased from .34 per hundred to .50 per hundred. It was decided to put this matter on the January agenda and notify the residents to start the education process. There was discussion of switching all of the city insurance policies from MOPERM, Missouri Employers Mutual and The Hartford to MIRMA. This would save the city about \$22,000 per year. All agreed to go ahead and start the process to change to MIRMA (Missouri Intergovernmental Risk Management Association).

New Business

A. Ordinance for salary increases for city officials.

AN ORDINANCE APPROVING AN EMPLOYEE PAY PLAN FOR 2022 FOR POSITIONS WITHIN THE ADMINISTRATION, COURTS, PUBLIC WORKS AND POLICE DEPARTMENTS

Bill No. 16 was sponsored by Alderman Aveytia and by title only. A motion was made by Alderman Zumwalt and seconded by Alderman Cowan to approve Bill No. 16. Roll was called and the members of the Board voted as follows:

| | | | |
|------------------|-----|------------------|-----|
| Alderman Aveytia | Yes | Alderman Cowan | Yes |
| Alderman Poschel | Yes | Alderman Husidic | Yes |
| Alderman Zumwalt | Yes | Alderman Bilzing | Yes |

Having received six affirmative votes, Bill No. 16 was approved.

A motion was made by Alderman Poschel to amend the Bill by changing the title to approve a 2% pay raises for police officers only and to delete Section Two of the Ordinance. The motion was seconded by Alderman Zumwalt. Roll was called and the members of the Board voted as follows:

| | | | |
|------------------|-----|------------------|-----|
| Alderman Bilzing | Yes | Alderman Zumwalt | Yes |
| Alderman Husidic | Yes | Alderman Poschel | Yes |
| Alderman Cowan | Yes | Alderman Aveytia | Yes |

The motion carried.

Ordinance 1098 was sponsored by Alderman Aveytia and read by title only. A motion was made by Alderman Cowan and seconded by Alderman Husidic to approve Ordinance No. 1098. Roll was called and the members of the Board voted as follows:

| | | | |
|------------------|-----|------------------|-----|
| Alderman Poschel | Yes | Alderman Husidic | Yes |
| Alderman Zumwalt | Yes | Alderman Bilzing | Yes |
| Alderman Aveytia | Yes | Alderman Cowan | Yes |

Having received six affirmative votes, Ordinance No. 1098 was approved.

B. Discussion and possible ordinance for a change in liability and other insurance coverages

AN ORDINANCE AUTHORIZING THE MAYOR TO EXECUTE ALL DOCUMENTATION NECESSARY TO JOIN THE MISSOURI INTERGOVERNMENTAL RISK MANAGEMENT ASSOCIATION APPROVING THE FORM OF CERTAIN DOCUMENTS NECESSARY TO THAT END; AND FIXING THE SAME TIME WHEN THIS ORDINANCE WILL BECOME EFFECTIVE.

Bill No. 17 was sponsored by Alderman Poschel and by title only. A motion was made by Alderman Cowan and seconded by Alderman Husidic to approve Bill No. 17. Roll was called and the members of the Board voted as follows:

| | | | |
|------------------|-----|------------------|-----|
| Alderman Zumwalt | Yes | Alderman Bilzing | Yes |
| Alderman Aveytia | Yes | Alderman Cowan | Yes |
| Alderman Poschel | Yes | Alderman Husidic | Yes |

Having received six affirmative votes, Bill No. 17 was approved.

Ordinance 1099 was sponsored by Alderman Poschel and read by title only. A motion was made by Alderman Zumwalt and seconded by Alderman Cowan to approve Ordinance No. 1099. Roll was called and the members of the Board voted as follows:

| | | | |
|------------------|-----|------------------|-----|
| Alderman Aveytia | Yes | Alderman Cowan | Yes |
| Alderman Poschel | Yes | Alderman Husidic | Yes |
| Alderman Zumwalt | Yes | Alderman Bilzing | Yes |

Having received six affirmative votes, Ordinance No. 1099 was approved.

C. Ordinance for 2022 Budget

AN ORDINANCE APPROVING AN ANNUAL BUDGET FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2022.

Bill No. 18 was sponsored by Alderman Aveytia and by title only. A motion was made by Alderman Cowan and seconded by Alderman Poschel to approve Bill No. 18. Roll was called and the members of the Board voted as follows:

| | | | |
|------------------|-----|------------------|-----|
| Alderman Poschel | Yes | Alderman Husidic | Yes |
| Alderman Zumwalt | Yes | Alderman Bilzing | Yes |
| Alderman Aveytia | Yes | Alderman Cowan | Yes |

Having received six affirmative votes, Bill No. 18 was approved.

A motion was made by Alderman Poschel to amend the budget to show a line item for the Prosecuting Attorney's salary to be capped at \$750.00 per month (\$9000.00 annually); the combined total for insurance reduced from \$50,234.00 to \$28,000.00; and increasing the

Personnel Contingency from \$5,700.00 to \$10,000.00. The motion was seconded by Alderman Cowan. The motion carried.

Ordinance 1100 was sponsored by Alderman Aveytia and read by title only. A motion was made by Alderman Poschel and seconded by Alderman Cowan to approve Ordinance No. 1100. Roll was called and the members of the Board voted as follows:

| | | | |
|------------------|-----|------------------|-----|
| Alderman Zumwalt | Yes | Alderman Bilzing | Yes |
| Alderman Aveytia | Yes | Alderman Cowan | Yes |
| Alderman Poschel | Yes | Alderman Husidic | Yes |

Having received six affirmative votes, Ordinance No. 1100 was approved.

D. Discussion and possible Ordinance of desks purchase for meeting room. Tabled until January in order to get bids for wooden desks as well.

Residents' Comments

None

Executive Session: A motion to enter Executive Session per RSMo Section 610.021(1): Legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys and RSMo Section 610.021(3 and 13) regarding Personnel Matters was made by Alderman Aveytia and seconded by Alderman Cowan at 8:18 p.m. Roll was called, and the members of the Board voted as follows:

| | | | |
|------------------|-----|------------------|-----|
| Alderman Aveytia | Yes | Alderman Cowan | Yes |
| Alderman Poschel | Yes | Alderman Husidic | Yes |
| Alderman Zumwalt | Yes | Alderman Bilzing | Yes |

Adjournment: A motion was made by Alderman Poschel to adjourn Executive Session and return to General session at 8:55 p.m. The motion was seconded by Alderman Cowan. The motion carried.

Adjournment: A motion was made by Alderman Cowan to adjourn the General session at 9:24 p.m. The motion was seconded by Alderman Aveytia. The motion carried.



Jill Feltmann, City Clerk



Robert A. Bilzing, Board President